The Douglas-Hart Foundation **Project EARTH** Recycling Service



## **Recycling Guidelines**

- Project E.A.R.T.H. recycling service is only available to The Douglas-Hart Foundation members. To become a member, visit <u>www.dhnature.org/membership</u>
- Recycling drop-off is located at the Douglas-Hart Nature Center, 2204 Dewitt Ave. E, Mattoon, IL 61938.
- Recycling drop-off is during normal business hours: Monday-Friday 8am-4pm, Saturday 10am-4pm, and Sunday 1-4pm (Mar-Nov). We do not accept drop-offs on days the Douglas-Hart Nature Center is closed due to holidays, etc. Please check our website and Facebook for closings.
- Recycling drop-offs are not accepted outside of normal business hours.
- Recyclables must be dropped off INSIDE the visitor center and handed to a staff member or volunteer. Do not leave recyclables at the front desk without a staff member or volunteer's knowledge.
- Recyclables cannot be dropped off outside the visitor center at any time.
- Recyclables must be on the LIFE Academy Approved list. See other document for approved recyclables.
- Recyclables must be CLEAN and DRY.
- Special instructions:
  - Remove plastic windows from envelopes.
  - Remove caps/lids from bottles and containers.
- Recyclables must be brought in a bag or box. No loose recyclables will be accepted besides CORRUGATED cardboard. Corrugated cardboard must be broken down/flattened at drop-off. Chipboard not accepted.
- Recyclables can be mixed. They do not have to be separated.
- Your Douglas-Hart Foundation membership ID number must be written on the bag or box each time you bring in recyclables.
- The Project EARTH recycling service is a privilege as a member of the Douglas-Hart Foundation that can be revoked if you do not follow the recycling guidelines outlined above.

To enroll in Project E.A.R.T.H, visit <u>www.dhnature.org/recycling</u> to learn more!

**Questions?** Email programs@dhnature.org or call 217-235-4644.