

# SUMMER CAMP

## INSTRUCTOR



Douglas-Hart Foundation  
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### **SUMMARY OF POSITION**

The Douglas-Hart Foundation is currently seeking Nature Summer Day Camp Instructors to join our team this summer. Nature Summer Day Camp Instructors (internally referred to as 'camp counselors' or 'educators') are responsible for planning, coordinating, teaching, and leading quality nature summer day camp programs primarily at the Douglas-Hart Nature Center. Instructors will lead small groups of children with the assistance of Junior Counselor Interns (JCI's) through hands-on activities, outdoor exploration & play, crafts, and games. Our nature summer day camps are primarily 3 hours each day (Monday - Friday) in the morning (9am-Noon) and afternoon (1-4pm) with at least 50% of camp time be spent outdoors. Each week we offer different morning and afternoon camps to these four age groups: PreK, Kindergarten-1st Grade, 2nd-3rd Grade, 4th-5th Grade.

### **DESCRIPTION OF PRIMARY DUTIES:**

- Lead and actively participate in camp activities, which include but is not limited to: hiking, physical games, crafts, and educational activities
- Provide direction and supervise multiple children, ensure camper safety, and maintain a safe environment by following safety and security procedures
- Prep materials to successfully teach and lead summer camp lesson plans
- Work outdoors under various weather and environmental conditions
- Operate classroom and outdoor equipment
- Sit, stand, walk, kneel, or maintain physical activity for extended periods of time
- Keep classrooms and storage areas clean and organized.
- Setup and cleanup from all educational programming (sweeping, mopping, trash, disinfecting counters, etc.)
- Assist with administrative duties such as submitting supply lists, compiling evaluations, collecting household forms, etc.
- This job description is not intended to be all-inclusive, and the employee will also perform other reasonably related duties as assigned by the Education Coordinator.
- Model an excellent attitude while problem-solving and managing behavioral issues
- Communicate effectively with campers, volunteers, parents/guardians, and visitors
- Serve as a positive role model to campers and the public

## **QUALIFICATIONS**

- At least eighteen years of age
- Have a high school diploma, GED, or equivalent
- Attending or attended college for education, recreation, environmental science, biology, or other related fields preferred
- An interest in nature, teaching, and/or leading youth
- Have reliable transportation
- Ability to work 5 days a week, Monday - Friday, 7:30am-1pm or 12pm-5:30pm, plus additional teaching opportunities available
- Comfortable operating a computer and other related technology
- Fun and enthusiastic personality to keep program participants engaged

## **BENEFITS**

- \$15.50 - \$16 per hour
- Paid time off accrual
- Receive valuable paid hands-on training to prepare you for camp
- Opportunities to receive professional certifications (First Aid/CPR, etc.)
- Professional experience in interpretation, environmental science, and youth development that serves as a springboard for future endeavors
- Spend quality time outdoors which has scientifically proven mental, emotional, and physical health benefits
- Become part of a positive work culture that supports you to be successful in your role
- Experience the satisfaction of connecting today's youth to the natural world

## **TO APPLY**

Send resume to [dhfoundation@dhnature.org](mailto:dhfoundation@dhnature.org) to apply

*Don't think you meet the qualifications, but have the passion, interest, and ability? Apply!  
Camp counselors come from a wide variety of backgrounds.*

*The physical demands described are required to perform the essential duties of the job, but reasonable accommodations can be made to enable people with disabilities to perform the essential duties.*

**The Douglas-Hart Foundation is an equal-opportunity employer. We are committed to a work environment that supports, inspires, and respects all individuals and in which employment is based on qualifications, merit, and business needs and applied without discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, marital status, age, disability, family, national origin, military service, or citizenship.**